## VIEW REPORTING COMPLIANCE STATUS

1. Click on "View Reporting Compliance Status" to see if your monthly or weekly landings reports have been submitted to DMR.

Maine DMR LEEDS	
Harvester: 318138	
Renew License	Report Landings
Renew an existing license	Report catch or landings information
YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.	
	View Reporting Compliance Status
<u>Apply License</u>	View what reports you submitted to DMR
Obtain a license that you have never held before	CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.
Upgrade License	Manage Landings Favorite
Upgrade an active license	Enter favorites and preferences to speed the entering of landings information
Reprint License	View Landings Reports
Reprint an active license	View a report that you entered in LEEDS
<u>Order Tags</u>	Upload a Document
Order tags for a license	Upload a document for DMR to review
Make a Miscellaneous Payment	Update My Contact Info
Pay an outstanding fee	Update your contact information (name, address)
	Change password
	Update your LEEDS password

2. Click the drop-down arrows to choose the license type and license number to see what reports have been submitted for your license(s).

Maine DMR LEEDS		1 Test Harvester
		Close
License type <b>*</b>	License number*	
Lobster/Crab Class 3 (LC3)	Select	•
	Select	
	7208 (2018-Active)	

3. Once you've chosen the license you want to review the compliance status for, a list of months will automatically display. The "Status" column will have "Submitted," "Did not Submit," "Incomplete Submission," or "Rejected."

Maine DMR LEEDS					
License type <b>*</b> Lobster/Crab Class 3 (LC3)		License number * 7208 (2018-Active)	License number* 7208 (2018-Active)		
License number Issue 7208 Apr 2	e date Start date Expiry da 27, 2018 Jan 1, 2018 Dec 31, 2	ate Status 2018 Active			
PERIOD YEAR	PERIOD MONTH	PERIOD WEEK	PERIOD DAY	STATUS	DUE DATE
2018	Apr			Submitted	5/10/18
2018	May			Submitted	6/10/18
2018	Jun			Submitted	7/10/18
2018	Jul			Did not Submit	8/10/18
2018	Aug			Did not Submit	9/10/18
2018	Sep			Did not Submit	10/10/18
2018	Oct			Did not Submit	11/10/18
2018	Nov			Did not Submit	12/10/18
2018	Dec			Did not Submit	1/10/19

## **Status Definitions:**

- Submitted- your report was submitted and accepted.
- **Did not Submit** your report hasn't been received, either because it is not due yet or because it is past due.
- **Incomplete Submission** your report was submitted but is missing information. Please call our office: 207-633-9560.
- **Rejected** your report was submitted but is missing information and we haven't been able to contact you to obtain the information. Please call our office: 207-633-9560.
- 4. Once you're done viewing the compliance status for the license, you can use the drop-down arrows to change the license type and number to view another license's compliance status. Once you select the license you want to view, a new list will be generated.

Maine DMR LEEDS					1 Test Harveste
License type *		License number*			Close
Select See Urchin with Tender (SUWT) Elver Dip Net 1 Fyke Net (E6) Sea Urchin Raking (SUR) Scaliop Diver (SDI)		1200(2010)(2010)			
Sea Urchin Dragger (SUB) Lobster/Crab Class 3 (LC3)	D WEEK	PERIOD DAY	STATUS	DUE DATE	
Commercial Fishing Crew (CFC)			Submitted	5/10/18	
Sea Cucumber Drag (SCD)			Submitted	6/10/18	
Fel Pot/Hoop Net (EP)			Submitted	7/10/18	
Scallop Dragger (SD)			Did not Submit	8/10/18	
2018 Aug			Did not Submit	9/10/18	
2018 Sep			Did not Submit	10/10/18	
2018 Oct			Did not Submit	11/10/18	
2018 Nov			Did not Submit	12/10/18	
2018 Dec			Did not Submit	1/10/19	

5. When you're done viewing your compliance status, you can return to the main page by clicking "Close."

Maine	DMR LEEDS				🛓 Test Han
icense type <del>*</del> Scallop Diver (SDI)		۲	License number * 7209 (2018-Active)		Close
License number Issue 7209 Apr 2	date Start date Expiry date 7, 2018 Jan 1, 2018 Dec 31, 201	Status 8 Active			
		REPLOD WEEK		CTATUC	
PERIOD YEAR	PERIOD MONTH	PERIOD WEEK	PERIOD DAT	STATUS	DUEDATE
PERIOD YEAR	Apr	PERIOD WEEK	PERIOD DAT	Submitted	5/10/18